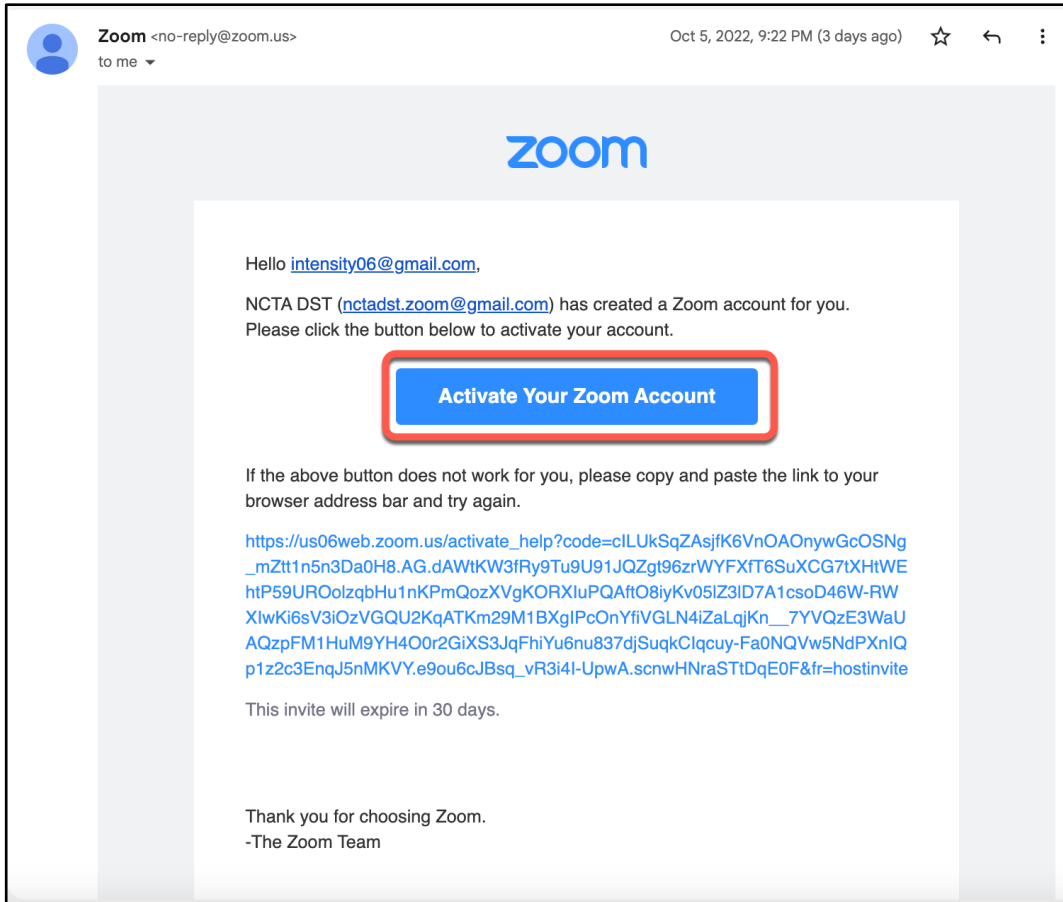


Creating Your Zoom Account

1. You will receive an email to activate your Zoom account. The email comes from **Zoom** <no-reply@zoom.us>. Please check the junk folder if you did not receive it. This email expires in 30 days.
 - a. Click **Activate Your Zoom Account**.



2. For consistency across the chapter, please input NCTA as the first name and the committee / role as the last name. Please use the same password you use to access the mailbox.

Activate Your Account

Use your email address intensity06@gmail.com to set up your account.

First Name
NCTA

Last Name
Committee Name

Password
●●●●●●●●

Confirm Password
●●●●●●●●

Continue

By proceeding, I agree to [Zoom's Privacy Statement](#) and [Terms of Service](#).

Or sign up with

Use the same password as used for the committee mailbox

3. Please note this is a BASIC zoom account, which limits meeting time to 40 minutes.
4. This account takes the master chapter Zoom settings, so there is no need to modify the settings. It is setup to allow scheduling video and/or phone only meetings.