## NCIA CHAPIER MEETING

January 16, 2021







stay connected...stay committed...stay covered.

## Attention, Attention!



Once the Chapter Meeting Opening Ceremony begins, Sorors will not be allowed to enter the meeting.

Sorors will be admitted from the waiting area once chapter meeting is open for the transaction of business.

## Chapter Meeting Protocol

- Delta business attire required.
- For the duration of the meeting please remain on mute unless you are speaking.
- Please remain live during meeting, if at all possible.
- Due to strict visitor verification guidelines required by headquarters, please do not share the zoom link with other Sorors.
- Visitors are required to complete a verification form 72 hours in advance of the meeting (Sorors not listed on the NCTA roster pulled from the Red Zone are considered a visitor).



## ATTENDANCE



Attendance will be recorded in the NCTA chapter members Sisters Only Portal of the NCTA Chapter website:

1. Sign into Sorors Only portal

Under Members Main

- 2. Click CHAPTER MEETING
- 3. Click CHAPTER ATTENDANCE SIGN IN
- 4. Click **YOUR NAME**
- 5. Click **SUMBIT**



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