



Motion Form

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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Block 1 Amendments to the Policies & Procedures to Align with Chapter Operations

Block 1 Motion

The Executive Board moves to make the following revisions to the Policies and Procedures to align with current chapter operations:

- **Reference 1.1, Article I, Section 3, Number D:** Strike “NCTA1913A” and add “dstncta1913”
- **Reference 1.2, Article II, Section 3, Number A:** Strike "Information & Communications," Add "Community Service" under PP&D, and move "Social Action" under PP&D. Rationale: Social Action is part of the 5-Point Programmatic Thrust.
- **Reference 1.3, Article III, Section 2, E.7:** Add item #7 regarding electronic media for photos.
- **Reference 1.4, Article IV, Section 1, Number N:** Strike "and internal development programs." Rationale: Internal development is a goal of membership services
- **Reference 1.5, Article VIII, Section 1, Number f:** Strike the old fiscal year and replace it with the new fiscal year (Jan 1 through Dec 31) to align with the fiscal year change.
- **Reference 1.7, Article VIII, Section 3, Number B:** Modified language to show that Delta Dears are eligible for reduced local dues.
- **Reference 1.8, Article VIII, Section 6, Number B.k:** Strike text implying that rooms for two delegates will be covered to show that only one room will be covered by order of succession.
- **Reference 1.9, Article XVII, GENERAL GUIDELINES, Number B.1:** Updating policy to align with Article IX, Section K, Number 1, which states, “A Soror nominated from the floor must submit the candidate form by the Monday following the chapter meeting in which she was nominated.”

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Block 2 Amendments to the Policies & Procedures to Align with Grand Chapter's Constitution & Bylaws

Block 2 Motion

The Executive Board moves to make the following revisions to the Policies and Procedures to align with Grand Chapter's Constitution and Bylaws:

- **Reference 2.1, Article VIII, Section 1, Number m:** Update wording to show that a CPA must review the books (if applicable) within 30 days of the close of each fiscal year.
- **Reference 2.3, Article VIII, Section 1, Number f:** Strike the old fiscal year and replace it with the new fiscal year (Jan 1 through Dec 31)
- **Reference 2.4, Article VIII, Section 2, Numbers 1, 2, and 3:** Strike the old fiscal year and replace with the new fiscal year (Jan 1 through Dec 31) and add #3 regarding dues for regular members.
- **Reference 2.5, Article VIII, Section 4, Number 4:** Replace language with the following: "A chapter member who graduates or transfers after paying dues can have the unconsumed portion transferred to their new chapter to apply toward the current year's local dues. Dues transfers must be requested in writing."
- **Reference 2.6, Article VIII, Section 8, Number A:** Remove option to pay dues in cash.
- **Reference 2.7, Article VIII, Section 8, Numbers F and G:** Update the timeframe between which personal checks will be accepted for dues, which is January 1 through the June chapter meeting.
- **Reference 2.8, Article XIII, Section 1, Number C:** Modified policy to show that the First VP is the alternate delegate for the Regional Conference, and the Second VP is the alternate for the National Convention.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference # 3A.1): Charter Day

Motion

The Executive Board moves to add a new special committee under Article II, Section 3, Number B.4.e: Charter Day.

Rationale: At the discretion of the chapter president, this special committee focuses on the celebration of the chartering of the Chapter. The chapter's current practice is to have an annual charter day celebration.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference # 3A.2): New PR Role

Motion

The Executive Board moves to add “Public Relations” as a new role under Article III, Section 2, Number I. The Public Relations Specialists would create and maintain a positive public image for the chapter, serving as editor of the chapter newsletter and working with grand chapter, regional, and state teams on public relations and articles. The Public Relations Specialists decisions and actions must be approved by the chapter president.

Rationale: To maintain the brand of the North Central Texas Alumnae Chapter by following the Delta Style and Brand Guide. This will prevent sorors from creating flyers using different images, etc. The goal is to create a standardized look and feel for the chapter’s external communications (i.e., fliers).

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference # 3A.3): Risk Management Team

Motion

Under Article III, Section 2, Number H, the Executive Board moves to add a Risk Management Team to support the Risk Management Coordinator.

Rationale: The existing P&P Article specific to Risk Management Coordinator does not include using a Risk Management Team.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.4): New Assistant Sergeant-at-Arms

Motion

The Executive Board moves to add an Assistant Sergeant-at-Arms to Article III, Section 2, Number D.

Rationale: For our meeting space, multiple doors require coverage warranting more than one soror to ensure the confidentiality of our meetings.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.5): New Community Service Sub-Committee

Motion

The Executive Board moves to add a NEW Community Service Sub-Committee under PP&D under Article IV, Section 1, Number T.

Rationale: To investigate and recommend community partnerships and outreach activities to the chapter to address issues disproportionately affecting the communities within NCTA's service area (i.e., health disparities, education access, economic empowerment).

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Policies and Procedure Committee
Date Submitted	March 9, 20224 (Revised March 16, 2024)
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.6): Additional High School Scholarships for GEMS

Motion

In reference to GEMS participants, the Policies and Procedures Committee moves to add the following to Article IV, Section 1, Number N: “If a participant has completed four years in the program and met the attendance requirement each year, they can receive up to a \$1,000 stipend/scholarship, as recommended by the GEMS and Scholarship committee and determined by the chapter, pending proof of registration in a university, community college, or trade school. 1. The Chapter may not use funds raised from the public to give scholarships to the child of a soror in the chapter. 2. The GEMS committee should work closely with the Scholarship committee, responsible for distributing scholarship funds, to track participation and make recommendations for distributing allotted funds to GEMS participants.”

Rationale: Add an award and incentive for GEMS participants actively engaged in our Educational Development Program.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.7): Additional Reduction in Dues for New Graduates

Motion

Regarding incoming collegiates immediately transferring into the alumnae chapter, the Executive Board moves to add the following language to Article VIII, Section 3, Number A: “[A]nd half year local chapter dues for two consecutive years after transferring into the chapter.”

Rationale: To ease the financial burden of incoming collegiate members who immediately transfer into the alumnae chapter.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.8): Presidential Fund— Financial Procedural Change

Motion

The Executive Board moves to add the following to Article VIII, Section 16:

“D. **President Discretionary Fund** - The chapter president is allocated \$500 annually to use at her discretion for activities where she will represent the chapter/discuss plans with area chapters.

E. **Payment for Chapter Activities/Events** - For all events or activities the chapter will absorb the cost for the president.”

Rationale: There is no line item in the budget for the president to use as she represents the chapter. Although we cannot pay for their time, we can offset gas and ticket/meal costs.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.9): Eligibility Criteria for holding Elected Chapter Officer and Elected Positions

Motion

The Executive Board moves to make the following changes to Article IX, Section 1, Number C, D, and F: for C, strike “as verified by the Financial Secretary as of June 30th of the current sorority year”; for D, strike “Eligibility requirements must be listed here” and “or combination thereof prior to her nomination”; and for F, strike “b. Delta Resume.”

Rationale: For C, use same language as Grand Chapter and sorority year dates could change. For D, to align with the Constitution & Bylaws and qualifications to serve on the Minerva Circle. For F, the chapter does not require a resume, only an application.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.10): Membership Intake in an Election Year

Motion

The Executive Board moves to add the following statement to Article XIII, Section 2, Number C.1:
 “The chapter shall not conduct membership intake in an election year unless required by the Regional Director.”

Rationale: To ensure continuity for new members to acclimate into the chapter before the leadership changes.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	Amendments to the Policies & Procedures (Reference #3A.11): Clarification to ensure proper reimbursement

Motion

The Executive Board Moves to make the following changes to Article XIII, Section 1, Numbers F, f, G, a, and 3: for F, replace “a” with “that”; for f, add “Roundtrip” before “Transfer fees from airport to hotel and vice versa”; for a) strike “Meals at \$45/day. Per Diem does not require a receipt” and add “Meals per diem is based on General Services Administration’s travel per diem rates by city”; and, for #3, add “per diem above.”

Rationale: Instead of setting a flat per diem rate, we should take inflation and specific city into consideration when determining per diem. The chapter should use the General Services Administration’s current year per diem rates minus the incidental expenses.

Result of vote	For	Against
Status of Motion	Pass	Failed



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Motion Submitted by	Executive Board
Date Submitted	March 9, 2024
Issue Related to the Motion	BLOCK 3B: NEW POLICY TO REVISE OPERATIONAL PROCEDURE

Block 3B Motion

The Executive Board Moves to make the following revisions to the Policies and Procedures to revise the chapter's operational procedures:

- **Reference 3B.1, Article III, Section C, Number 6:** Strike #6 “Coordinates other activities deemed necessary by the President.” Rationale: This line item is not included in any other officer's description. This could consist of the Second VP performing duties outside their intended scope.
- **Reference 3B.2, Article IV, Section 1, Number D:** Add the First and Second VP and strike “Program Planning and Development Chair.” Rationale: Serving as a Budget and Finance Team member is stated as a responsibility in the First VP's description but is not included in the current Budget and Finance Team listing or in the description of the Membership Services Chair.
- **Reference 3B.3, Article IV, Section 1, Number F.3:** Strike “in the recommendations of activities” and add “Funds generated by fundraising activities are placed under the fundraising unallocated line item for Budget and Finance to make a distribution recommendation for approval by the chapter.” Rationale: Provide strategic guidance by positioning the fundraising committee to plan their activities strategically.
- **Reference 3B.4, Article IV, Section 1:** Add #4: “The International Awareness and Involvement Chair will update the Treasurer and the chapter monthly on KIVA disbursements and the balance.” Rationale: Since a balance is involved, the chapter should be updated monthly instead of annually or after a KIVA fundraiser.
- **Reference 3B.5, Article IV, Section 1, Numbers 7 and 7a:** For item 7, add “during the current sorority year,” “chapter members,” “a single,” “within the DFW area,” and “as an honoree.” For item 7a add, “To be eligible for the chapter to reimburse their Founders' Day ticket, Sorors celebrating 25, 50, or 75 years must



be financial for three (3) consecutive years before the year of their 25th, 50th, or 75th anniversaries.

Rationale: Ensure that sorors that receive the designation are honored accordingly regardless of the chapter's participation in the DFW Founders Day or a chapter-sponsored celebration. For 7a, to ensure chapter members celebrating 25, 50, and 75 years who have contributed to the Chapter's functioning are honored without having to purchase a ticket.

- **Reference 3B.6, Article V, Section 8, Numbers C and D**, add the following: “C. North Central Texas Alumnae name, initials and/or logo including letterhead can only be used for official chapter business with the President’s approval. D. North Central Texas Alumnae name, initials and/or logo cannot be mass-produced, sold, or donated without chapter approval.”
- **Reference 3B.7, Article VIII, Section 7, Number g**: change “All checks must be cashed within 90 days of disbursements. If not, a stop payment will be issued” to “All checks written to chapter members must be cashed within 45 days of disbursements. If not cashed within 60 days of disbursement or by the close of the sorority year, a notification will be sent to the payee that a stop payment will be issued. Funds issued during the last fiscal month of the sorority year should be remitted via cashier check.” Rationale: Several checks from the 2021-22 year were outstanding/cashed during a new operational year. The goal is to eliminate outstanding checks from month-to-month.
- **Reference 3B.8, Article VIII, Section 12**, add the following: “D. The Budget and Finance Committee will review the allocation of funds prior to fundraisers. The breakdown percentage will be communicated with the chapter and the chapter will discuss and vote on the fundraising committee’s recommendation.”

Rationale: To ensure committee awareness of the allocation of funds.

Result of vote	For	Against
Status of Motion	Pass	Failed